



A Euro-ISME award in partnership  
with C&V Defence

## Prize Regulations

### Composition of the jury

The jury shall be composed of the 9 members of the Euro-ISME Board of Directors and at least 3 members nominated by C&V Defence.

The jury shall appoint from within its membership a Chairperson and a Meeting Secretary.

### Quorum

In order to be quorate, at least two thirds of the jury members must be present.

### Meeting format

Meetings of the jury can either be held in person or via on online platforms.

### Pre meeting paperwork

All jury members should be provided with a copy of the completed nomination forms at least 3 weeks before any scheduled meeting.

All jury members should review nomination forms for factual errors or inconsistencies and bring any anomalies to the attention of other jury members as soon as possible.

### Conflicts of interest

Board members and C&V Defence staff, including jury members, are eligible to nominate or second nominees.

Jury members must declare any actual or potential conflicts of interest (for example if the nominee is a family member, a current or former student, a commercial client, a close work colleague or an institution with which the jury member has a close relationship).

Such a potential conflict of interest will not automatically require the jury member to recuse themselves from the selection process. However, the jury as a whole will have to agree that such continued participation can continue.

### **Voting procedure and number of winners**

Jury decisions will normally be by consensus.

If consensus is not possible, a simple majority vote will be taken of jury members present at the time.

In the event of a tie, the chairperson will have the deciding vote.

Only in the most exceptional circumstances should the jury decide to share the award between 2 nominees. Also, the jury is only required to decide on a single winner; there is no requirement to decide on a formal second or third place winner.

The jury should make every effort to decide the winner at least 2 months before the intended presentation date.

### **Confidentiality**

All discussions within the jury should be kept confidential. Furthermore, the identity of all nominees must be kept confidential indefinitely, with the exception of the prize winner, whose identity must not be publicly revealed before the presentation ceremony.

The prize winner will be asked to abide by the same rule of confidentiality until the presentation has been made.

### **Standard of the Award**

It is important for the credibility of Euro-ISME, C&V Defence and award winners that the eventual winner is seen to be a worthy recipient, if the award is not to be devalued.

Therefore, the jury has discretion to make no award in any given year if it believes that the achievements of the nominees do not meet an acceptable minimum standard.